

Role description for a Regional Training Manager (Region)



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Title: Regional Training Manager (Region)
Line Manager: Training Support Manager (England)
Support Manager: Regional Commissioner
Role Outline: To provide specialist advice and support in relation to adult training and in particular act as mentor to County Training Managers.

Functional Relationships:

- Regional Commissioners, County Commissioners, County Training Managers
- Adult Support Core Team
- Training Support Manager (England)
- Other Regional Training Managers
- Other volunteers within the headquarters' structure
- Professional staff within the Scouting Operations Directorate

| Main Tasks |
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| For new County Training Managers: |
| <ul style="list-style-type: none"> • Support and deliver the training management element of County Training Manager induction in partnership with the County Commissioner. This will include reviewing current provision in the County, the creation of a development plan and support to implement this plan for the first 12 months. • Support the allocation of an appropriate training adviser for new County Training Managers in partnership with the County Commissioner and the new County Training Manager. • Delivery of training manager specific modules (33 and 34). |
| For existing County Training Managers: |
| <ul style="list-style-type: none"> • Maintain regular contact with CTMs assisting to identify issues, offering support and providing advice and solutions. Make sure training provision in county is meeting the needs of learners participating in the scheme and is aligned to County and Region strategic plans. • Support the quality assurance of county training provision on request. • Encourage networking and collaboration to support the adult training scheme within the Region and across Region borders as appropriate. Including actively contributing to, and if requested also chairing, Regional County Training Manager Meetings. |
| Regional Commissioner: |
| <ul style="list-style-type: none"> • Maintain regular contact with Regional Commissioner to provide training advice and support, and an overview/updates of the training provision in the Region including identifying and ensuring training priorities meet the needs of the Region's strategic plan. |

County Commissioners:

- Maintain regular contact with County Commissioners in the Region to provide training advice and support, and an overview/updates of the training provision in the County including identifying and ensuring training priorities meet the needs of the County's strategic plan.
- If requested assist with recruitment for a new County Training Manager.

National:

- Attend 6 monthly National Adult Training Meeting (exact format to be agreed).
- Participate in monthly conference calls.
- Keep up to date with national training developments, promoting proposed changes and providing feedback as appropriate to Adult Support Core Team and project teams.
- Network and collaborate with other Regional and Country Training Managers to share best practice, encourage cross border training initiatives and promotion of the adult training scheme.
- Act as Region 'Champion' for national training initiatives i.e. manager training, updated modules, etc.
- Represent the views and opinions of The Scout Association – as may be appropriate.