

## Special Headquarters Grants available to Youth member recipients of Gallantry and Meritorious Awards

### Guidelines for application

1. The Cornwell Memorial Fund was established by the Association in 1916. The original purpose of the fund was, "to endow scholarships on board training ships or at Technical Schools or apprenticeships at sea or ashore". Grants were originally only provided to existing youth members who had been awarded the Cornwell Award for Gallantry.
2. Since March 2009, the fund has come within the remit of the Development Grants Board (the DGB) and, following a review, the Association's Trustee Board approved its proposals to widen the remit and distribution of funds to include all recipients of Gallantry and Meritorious Awards, including the Cornwell Award, for members under the age of 25.
3. Recipients of such an Award are eligible to make an application for a grant from this Fund. The grant will be made available to the Scout Group/Unit to which the recipient is a Member of in order that, as part of a group, the recipient can undertake an activity of their choice to celebrate their award.
4. Funding for activities to be completed individually or with family members will not be awarded.
5. Funding from the Cornwell Memorial Fund may not be used to cover travel or accommodation costs associated with attendance at the National Scout Service and Parade at Windsor Castle. However other funds may be available from the Development Grants Board for this purpose.
6. Where Awards are presented posthumously, the Scout Group/Unit may apply for support to undertake a suitable celebratory activity after consultation with appropriate family members.
7. It is envisaged that a typical grant will be of the order of £300, although some flexibility will be given depending on need. The grant may cover the full or part costs of the activity for everyone.
8. Grant applications may be made to the Development Grants Board on a Cornwell Memorial Fund application form. Applications will be considered during the 6 month period following the date the young person receives their award. Application forms should be received 4 weeks before the activity that funding is being sought for takes place.
9. The activity that funding has been awarded for should take place within 3 months of the receipt of the grant. This period maybe extended only in 'special circumstances' e.g. illness or incapacity of the recipient, after discussion with the DGB Grants Manager.
10. It is requested that the Group/Unit acknowledges receipt of the grant on behalf of the recipient and provides a short report back to the DGB within 3 months of the activity. (Photograph + 100 words)
11. The DGB will provide an annual report to the Association Award's Board summarising the grants provided and how they were used.

For any further information, please contact the Awards Co-ordinator or the DGB Administrator at Gilwell Park.

Samantha Bowden  
Development Grants Board Manager  
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