



Ongoing Safety Training – FAQs

1. What is changing and why?

We believe that the key to successfully improving safety in Scouting lies in enhancing the culture of safety within our Movement. Over the next 12 months we will be introducing an ongoing training requirement for safety to sit alongside the ongoing training requirement for safeguarding. This is part of a package of work being delivered around safety, including updates to modules and the development of new supporting resources. More information about all of these changes will be made available as soon as they are confirmed.

2. Which appointments does this rule apply to?

This applies to those people required to complete ongoing safeguarding training (all those subject to an appointment review). Essentially, this means anyone who holds an appointment except for Scout Active Support Members and Executive Committee Members. The change also does not apply to Occasional Helpers, who are not required to undertake any training. More information about Occasional Helpers can be found [here](#)

3. How often will adults need to complete safety training?

Scouting specific safety training will need to be completed at least every five years, to be monitored at the point of review.

4. Who will be responsible for ensuring that adults have completed the training?

Just as they would for First Response, for safeguarding training or for an up-to-date Disclosure check, the appointee's Line Manager will need to check that those they review have completed the training within the last five years. The Appointment Review Form will be amended to reflect this.

5. Who is responsible for ensuring that training is available?

Counties /Areas /Regions (Scotland) are responsible for ensuring that the provision of this training meets local needs.

6. What format will the training take?

The training will be available as a course, as a small group session or as e-learning (accessed at www.scouts.org.uk/learnersresources).

7. Is this joined up with the mandatory ongoing safeguarding training?

Yes, the process is joined up in the following ways:

- Anyone who is required to complete ongoing safeguarding training is also required to complete ongoing safety training.
- The e-learning will follow the same format as the safeguarding e-learning and be available on the same webpage.

- Training Managers and line managers have the same responsibilities for providing and monitoring completion of safety training as they do for safeguarding training.

It is unlikely, however, that the content of both the safety training and the safeguarding training will be able to be delivered in one evening by the same trainers. The current safeguarding training takes 2-3 hours and can only be delivered by those who have attended the Safeguarding Awareness Co-ordinator training provided by Headquarters. The safety training will take up to 90 minutes if delivered as a face to face course.

8. When will the learning materials be available?

The trainer's notes will be available by January 2013, giving trainers time to familiarise themselves with the content. The e-learning will be available by April 2013.

9. Who can deliver training?

Anyone who:

- currently holds a trainer appointment
- has validated or is working towards validating Module 29: Presenting
- has undertaken any training equivalent to the above module under a previous training scheme

The e-learning does not require a trainer.

10. How should we record this safety training?

From January 2013, safety training should be recorded on the membership database. Training Administrators, Training Managers and Training Advisers (where they have access) will be able to update the necessary records.

11. What is the phase-in period for this rule?

Face-to-face training can be delivered from January 2013. E-learning can be accessed from April 2013. From 1 September 2013, all volunteers having an appointment review will be required to have completed some form of Scouting specific safety training (Module 1, 17, 23 or the ongoing safety training module) within the last five years.

What	When
Trainers notes made available, giving trainers time to familiarise themselves with content and key messages. This element of the training can begin running locally. Updated Appointment Review Form is made available.	January 2013
E-learning is launched.	April 2013
It is officially a requirement that anyone completing an appointment review needs to have completed safety training within the last five years.	September 2013

12. How is this training different to the safety training delivered in Module 1?

Module 1:

This provides basic knowledge and information for adults in Scouting regarding their role and responsibilities with regards to ensuring the safety of young people.

Ongoing safety training:

This will supplement and build on the training given in Module 1, so that adults have more confidence dealing with their safety-related responsibilities.

13. How long does this training take?

Adults using the e-learning can complete the training at their own pace. Training workshops would normally be expected to last about two hours. This is yet to be confirmed.

14. I have done an external safety course – does this mean I don't need to do the Scouting safety training?

No. It is important that all adults understand safety in relation to their role in Scouting. Therefore all adults will be required to complete The Scout Association's training in order to refresh their knowledge in this area at least every five years.

15. Why should I have to do the same training every five years?

Ongoing training is essential to ensure that all adults are exposed to changing trends related to accidents and best practice. The content of this training will constantly be refreshed to reflect these changes. Best practice suggests that those completing online training for one appointment review may benefit from using an alternative method for the following one – but this is not (and should not be made) a requirement.

16. Shouldn't this training be completed before adults have been involved for five years?

All adults complete Module 1 training within five months. We would encourage participation in further safety training at any time, however, in the initial stages of implementing this change it is important that priority be given to those who haven't completed Module 1 within the last five years.