

# Managing Contractors Working On Scout Premises



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## Introduction

If you are involved with a Scout property it is likely that, from time-to-time, somebody will need to undertake checks, make repairs or improvements to the building or property.

If you are a Trustee (Group/District/County/Area/Region/ Executive Member) that has the responsibility for a property then you will also have a duty of care for anybody, volunteer or contractor, who undertakes work on the property or building.

## Sharing good practice

Nationally, UK Headquarters operates across eight main sites and uses a *Code of Practice for Contractors*, which contains information concerning working practices and requirements expected of all contractors when they are working on UKHQ premises. The Code is also a useful tool for guidance about safer systems of work.

A version of the *Code of Practice* is available at [www.scouts.org.uk/safety](http://www.scouts.org.uk/safety).

This document is based upon the version used by The Scout Association UK Headquarters to fulfil its responsibilities as a workplace for health and safety. Please feel free to use it as a starting point for your Group, District, County or other area of Scouting for which you have a responsibility.

The example *Code of Practice* is in a format designed to enable you to amend it as necessary but we would advise you to have your version checked by your legal advisers.

## The Scout Association

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